



GOOD ENVIRONMENTAL PRACTICES

LIFE CYCLE (Stages outside the company)

INTRODUCTION

This document represents an application guide for the improvement of environmental performance throughout the life cycle of our products and services at the stages of acquisition, transportation (inputs), design, transportation (outputs), use and end-of-life.

As part of the commitment to continuously improve the environmental performance of our organization, CYO proposes the **progressive implementation of these best practices** with an impact on the environmental performance of our external stakeholders (suppliers and customers), in order to continuously improve our environmental performance.

PHASE: SUSTAINABLE PROCUREMENT

In the acquisition of raw and auxiliary materials through the purchase and contracting of suppliers, environmental criteria are taken into consideration in order to minimize the associated environmental impacts.

Specifically, the following types of purchases can be distinguished:

- Raw materials
- Auxiliary materials
- Productive services
- Other services

In general, a certified environmental management system shall be requested from the supplier. If it has one, the corresponding certificate will be requested and kept. Otherwise, evidence of the supplier's environmental performance and compliance with applicable environmental regulations in relation to the proper management of its environmental aspects shall be collected.

In particular, the specific requirements that may be requested from suppliers by the CYO for the supply of products and services as evidence of their adequate environmental performance are as follows:

SPECIFIC REQUIREMENTS FOR SUSTAINABLE PROCUREMENT

TYPE	PRODUCT/SERVICE	SPECIFIC REQUIREMENTS
Raw materials	Metallic elements	Integrated Environmental Authorization or Environmental Impact Statement when applicable; Activity License in other cases. Registration of small producers of hazardous waste. Supply under packaging return system criteria
	Coated products	Integrated Environmental Authorization or Environmental Impact Statement when applicable; Activity License in other cases. Registration of small producers of hazardous waste. RoHS Certificates of conformity. Supply under packaging return system criteria
Energy resources	Electricity	<ul style="list-style-type: none"> • Renewable energy
	Gas	<ul style="list-style-type: none"> • Total sulfur content
Auxiliary materials	Cajas de cartón ondulado	<ul style="list-style-type: none"> • Certified 100% recycled cardboard • Certificate of adhesion to the packaging and packaging waste management system

TYPE	PRODUCT/SERVICE	SPECIFIC REQUIREMENTS
	Wooden pallets	<ul style="list-style-type: none"> Sustainable forest management certificate (PEFC/FSC) ISPM-15 certificat
	Plastic pallets	<ul style="list-style-type: none"> Certified plastic with recycled chippings X% minimum.
	Shrink wrap plastic	<ul style="list-style-type: none"> Certified plastic with recycled chippings X% minimum
	Plastic strapping	<ul style="list-style-type: none"> Certified plastic with recycled chippings X% minimum
Production and auxiliary machinery and equipment	Electrical equipment	<ul style="list-style-type: none"> Energy efficiency > Class X CE Certified
	Electrical and electronic equipment	<ul style="list-style-type: none"> Integrated Industrial Registry of Electrical and Electronic Equipment RII-AEE Accreditation of adherence to SIG or individual system in its absence. CE Certified
	Cars and commercial vehicles (<2.160 kg)	<ul style="list-style-type: none"> Homologation according to Euro 6 standard CE Certified
Building, construction and demolition services	Execution of civil works	<ul style="list-style-type: none"> Activity license
Productive services	Production process works	<ul style="list-style-type: none"> Activity license Registration of small producers of hazardous waste
Other services	Maintenance services facilities Industrial Safety	<ul style="list-style-type: none"> Authorized maintainer accreditation
	Environmental control services	<ul style="list-style-type: none"> Accredited Control Agencies
	Transportation and management of hazardous and non-hazardous waste	<ul style="list-style-type: none"> Accreditation of hazardous and non-hazardous waste transporter or manager.

TYPE	PRODUCT/SERVICE	SPECIFIC REQUIREMENTS
	Professional offices; consulting firms	<ul style="list-style-type: none"> • Activity license • Professional membership in the health (medical), legal (lawyers acting in court, registrars and notaries) and technical fields requiring a visa (building: architects and engineering firms).
	External Prevention Service	<ul style="list-style-type: none"> • External Prevention Service • Authorization of sanitary waste producer
	Employee transportation	<ul style="list-style-type: none"> • Authorization for occasional transportation of passengers by bus • Vehicle engine type approval according to Euro VI standard for vehicles registered after 01/01/2014. For vehicles with earlier registration dates, homologation according to Euro V standard.
	Parcel	<ul style="list-style-type: none"> • Homologation Cars and commercial vehicles (<2,160 kg) according to Euro 6 standard for vehicles registered after 01/01/2014. For vehicles with earlier registration dates homologation according to Euro 5 standard.
	Gardening	<ul style="list-style-type: none"> • Registration in the Official Register of Pesticide Service Establishments; Basic and Qualified Handler's Licenses.

PHASE: TRANSPORT

In the direct contracting of transportation services associated with the commercialization of our services, as well as raw and auxiliary materials and other waste materials, environmental criteria are taken into consideration and applied in order to minimize the associated environmental impacts (consumption of fossil fuels and emission of pollutants: Nitrogen Oxides, Carbon Monoxide, Hydrocarbons and Particulate Matter).

In the case of transportation not directly contracted by the customer or supplier as appropriate, CYO communicates and sensitizes customers to the importance of respecting at all times the applicable transport regulatory framework aimed at reducing air pollution caused by transportation.

In particular, the Euro 6 standard established by the European Union applies to road transport contracting. Specifically:

- The road transport contracting of all vehicles with more than 3.5 tons will require the homologation of vehicle engines under Euro VI standard for trucks registered after 01/01/2014. For vehicles with earlier registration dates, the homologation under Euro V standard will be required. Likewise, the requirement to carry out full loads shall be specified as a requirement in the contract.
- In the case of contracting road transport by means of vehicles and vans, the homologation of vehicles under Euro 6 standard will be required for vehicles registered after 01/01/2014. For vehicles with earlier registration dates, type-approval under Euro 5 standard will be required.
- For own vehicles, priority will be given to the acquisition of vehicles and vans homologated under the Euro 6 standard..

PHASE: USE

For a proper use of the equipment supplied by CYO, some good practices are recommended to be observed by customers and end-users. By adopting the specified guidelines during use and maintenance, the best results will be achieved while minimizing the associated environmental impacts.

And all this in order to reduce environmental impacts during the useful life stage. It is also recommended to follow in all cases the recommendations specified by us, respecting the safety standards in relation to their handling and use.

In particular, the specific requirements that can be communicated to CYO customers for the sustainable use and maintenance of their products are as follows:

USE BY THE CUSTOMER

PRODUCT	ACTIVITY	RECOMENDATIONS
Equipment integrated in the machine	Aspiration in laser marking laser marking	<ul style="list-style-type: none"> It is advisable to empty the tank and clean the vacuum cleaner filter. In the replacement of laser circuits and electrical and electronic elements, obsolete elements are managed as WEEE.
Remnants of parts	Accumulation of leftover parts in boxes or trays	<ul style="list-style-type: none"> The customer's quality and environmental guidelines must be followed; if the customer has no guidelines, the applicable regulations must be followed.

MAINTENANCE / CLEANING OF OUR PRODUCTS

PRODUCT	ACTIVITY	RECOMENDATIONS
Blocks and guides	Maintenance	<ul style="list-style-type: none"> Contaminated containers are managed by an authorized hazardous waste manager. Recovery, if possible, or delivery to an authorized manager of non-hazardous waste.
All	Maintenance Cleaning and Replacements	<ul style="list-style-type: none"> Each non-hazardous item is deposited in a specific container for its recovery.

PHASE: END OF SERVICE LIFE

Within the end-of-life phase, two elements are distinguished: the end-of-life of the equipment supplied by CYO to the customer and the end-of-life of the CYO's own facilities where the CYO is currently operating.

End of life of our products

It should be noted that when the equipment supplied reaches the end of its useful life, the final owner of the equipment will be the person responsible for its correct environmental management, by delivering it to clean points whenever possible, in order to ensure its proper environmental management.

There are several reasons for replacing the supplied CYO equipment:

- **Obsolescence**, when working assets become obsolete. Either because they are no longer operational or because they are inefficient in responding to market demand.
- **Costs**: when the operating and maintenance costs of the equipment rise, the machine is no longer cost-effective enough to perform the same work as it would with a new machine.
- **Wear and tear and reduced confidence**: over the years, user confidence in the equipment tends to decrease because the equipment suffers wear and tear associated with its use and therefore, the more it is used, the less effective it becomes.

In this regard, CYO recommends replacing the equipment before these elements become obsolete or no longer perform as effectively as expected.

CYO provides its customers with guidelines for the proper environmental management of the equipment supplied once it becomes obsolete, which is documented in the manuals and technical documentation accompanying the equipment sold.

In particular, they are informed that obsolete equipment must be delivered to properly authorized entities, so that whenever possible the equipment is divided into its fundamental components so that the different fractions can be recovered in accordance with the regulations in force.

In particular, for their proper management, hazardous components (oils, heavy metals, etc.) as well as containers contaminated with hazardous substances, etc., must be previously separated and treated as hazardous waste. Cables and scrap are the elements that can be recovered and will always be delivered to a manager authorized by the competent body.

End of CYO activities

On the other hand, the end-of-life phase considers the cessation of the overall activity or a part of it, which implies the cessation of the use of the infrastructures in which the CYO operates.

Since the facilities in which we carry out our activities are rented, the cessation of our activity only implies the vacating of the facilities and does not imply the demolition and subsequent management of the construction and demolition waste generated.

In relation to the generation of obsolete furniture and equipment, CYO will proceed with the correct environmental management of obsolete elements and will prioritize reuse, recycling and recovery whenever technically and economically feasible, disposing of them in authorized facilities when the alternatives of reuse, recycling and recovery are not possible.

The transportation of obsolete equipment at the end of its useful life must be carried out by authorized agents, preferably by full loads and applying criteria of geographic proximity.

And all this while respecting at all times the applicable regulatory framework.